



Florida Agricultural and Mechanical University
47th Student Senate- Senate Executive Committee Agenda
3rd Session Minutes – October 20, 2017

A. Call to Order

Senate President Pro-Tempore Moricette calls meeting to order: 4:15pm

B. Roll Call/Verification of Quorum

A&S Liaison Williams-Absent

Chairwoman Hall- Present

Chairman Jackson- Present

Chairman Rios- President

Chairman Eden- Absent

Chairwoman Orsborn- Absent

Senate President Pro-Tempore Moricette – Present

Senate President Ford- Present

C. Approval of Agenda/Minutes

- Pro-Tempore Moricette entertained a motion to add point 6 “Senate Unallocated Update” under point D. New Business. Chairwoman Hall moved to add point 6 “Senate Unallocated Update” under point D. New Business, the motion was seconded and carried.
- Pro-Tempore Moricette entertained a motion to add point 7 “General Discussion” under point D. New Business. Chairwoman Hall moved to add point 7 “General Discussion” under point D. New Business, the motion was seconded and carried.
- Pro-Tempore Moricette entertained a motion to accept the 2nd session minutes and approve the first agenda sent out for the 3rd session meeting. Chairman Rios moved to

accept the second session minutes and approve the first 3rd session agenda that was sent out, the motion was seconded and carried.

D. New Business

1. Address Standing Committee Internal Rules of Procedures

- Pro-Tempore Moricette addressed the Internal Rules of Procedures (IROP) of each committee. The Legislative branch IROP states that prior to the first committee meetings, the Chairpersons must send the IROPs for their respective committees to the Judicial and Rules Committee Chairperson. The problem was that the current Chairpersons did not have access to those IROPs so rather than create new IROPs for each committee to add to their current commitments, the authors of the first Legislative Branch IROP revisions changed that rule to state that the committees will adopt the Legislative Branch IROP.

2. Address Committee Binders

- Pro-Tempore Moricette addressed committee binders. Each Chairperson is responsible for creating a committee binder to be used as a transition tool for new chairpersons. These binders should contain meeting agendas, minutes, and other documents related to the committee (i.e purchase orders, receipts, special allocation requests, etc.). These binders are due to Senate leadership at the end of each academic term.

3. Findings from the Audit Committee

- Pro-Tempore Moricette informed the committee about the findings of the audit committee.
 - Executive Branch Audit: The salary for the Executive Aid position was intact and the special project account for the branch was lower than the 35% release from the budget suggested. Pro-Tempore Moricette said that he will consider the matter to see what happened to the funds from that specific line item (either it was never fully released at 35% or the funds were spent during the summer semester on initiatives for the branch) and if he could not find out by the time of the meeting, he will request to extend the audit at the Senate Meeting.
 - Joint Operations Audit: The committee confirmed that the Administrative Assistant salary line-item from the Joint Operations budget is indeed an employee working at the Campus Recreational Center. Once the budget is approved, a new line item cannot be created so the money cannot be transferred from the Joint Operations budget to the Campus Recreational Center budget. Also, as students, the senate really has no say in personnel decisions as they are HR processes and out of our jurisdiction. As more discussion took place on the matter and SEC concluded to have Senate President Ford send a memo to Student Affairs leadership stating the stance the Senate is taking on the matter and voice our opinion to have that the personnel be back to Joint Operations.

4. Annual Budget Timeline Proposal

- The budget timeline changes will be presented to the Senate for first Reading on Monday October 23, 2017. The changes are to have the budget approved by the Senate at an earlier time to avoid delaying the signature process.

5. Address New Senator Training

- Chairwoman Hall elaborated on the training scheduled for Saturday, October 21, 2017. Each Chairperson will be presenting to the new senators. The itinerary was emailed with the specific training presentations that will be conducted.

6. Senate Unallocated Update

- Senate President Ford updated the committee with the projected amount of carry forward, it is an estimated \$400,000. However, since the amount is over \$100,000 the Senate must wait until the carry forward amount is approved by the Board of Trustees at their November meeting before the money is transferred to the Senate Unallocated account.
- Senate Pro-Tempore Moricette added that since the Budget Office was not able to disburse 35% of the Senate Unallocated line item for the Fall semester, we may be able to get a larger sum in the spring semester to add on to the \$400,000 from carry forward.

7. General Discussion

- Pro-Tempore Moricette led a discussion about what to expect at the Senate meeting on Monday. Essentially, the Secretary of Student Welfare was relieved of her duties and a student was denied entrance into a public Executive branch meeting. Also, he made a recommendation to Chairwoman Orsborn to update the Parliamentary procedure section of the statutes to read “The senate shall use the most updated version of Robert’s Rules of Order”.
- Chairman Jackson moved to adjourn and Chairwoman Hall seconds the motion, motion carried. Meeting adjourned at 6:03pm.

E. Open Forum (2 Minutes)

F. Final Roll Call

A&S Liaison Williams-

Chairwoman Hall-

Chairman Jackson-

Chairman Rios-

Chairman Eden-

Chairwoman Orsborn-

Senate President Pro-Tempore Moricette –

Senate President Ford-

G. Adjournment

Senate President Pro-Tempore Moricette Adjourns meeting: