



**Florida A&M University**  
**Internal Development Select Committee | Spring Academic Term**  
**First Session Minutes**  
**January 7th, 2019**

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**A. Call to Order** 2:11pm

**B. Roll Call/Verification of Quorum**

- A. Vice Chairwoman Alexis present
- B. Vice Chairwoman Braggs present
- C. Vice Chairwoman Jones excused
- D. Vice- Chairman for J&R (vacant)
- E. Senate Pro-Tempore Watts absent
- F. Chairwoman Brown present

**C. Approval of Agenda/Minutes**

- A. So moved by Vice-Chairwoman Braggs, seconded by Vice-Chairwoman Alexis.

**D. Unfinished Business**

- A. Mandatory Committee Study Halls
  - i. Have at least one committee study hall a month to make sure committee is staying on top of grades.

**E. New Business**

- A. Committee Calendars
  - i. Formulate a calendar with one study hall and at least one training a month geared toward your committee that IDSC

chairwoman may not specify on in senate wide trainings.

**B. Revised POA**

- i. Met our 100% retention goal.
- ii. No longer have senate wide study halls due to schedule conflicts; committee study halls will be more effective.

**C. Spring Performance Evaluation Expectations**

- i. Spring semester will have three evaluations to make up for only having one in the fall.
- ii. Go more in depth so it is very clear which senators may need more help in certain areas.
- iii. Learn as you go and cater to your committee needs.

**F. Open Forum (2 Minutes)**

**A. Vice-Chairwoman Alexis**

- i. Nothing

**B. Vice-Chairwoman Braggs**

- i. IDSC has not been as hands on as we are now so we're really learning as we go, and we've been doing a great job

**C. Chairwoman Brown**

- i. We will be having more fun and interactive trainings and make sure you stay on top of your committee members. Spring semester is typically harder for most, so we want to make sure everyone is good and doing okay.
- ii. Our new meeting time as of now is Tuesdays at 2:00pm and still every other week.

**G. Final Roll Call**

**A. Vice Chairwoman Alexis present**

B. Vice Chairwoman Braggs present

C. Vice Chairwoman Jones excused

D. Vice- Chairman for J&R (vacant)

E. Senate Pro-Tempore Watts absent

F. Chairwoman Brown present

**H. Adjournment** 2:19pm