

**Florida A&M University
Student Government Association
48th Student Senate
SB19SP-002**

Author: Senate President Moricette and Senator Jasmine Reed

Sponsor: Senate President Pro-Tempore Jackson

First Reading: April 8, 2019

Second Reading: April 22, 2019

Title: Revisions to Title VIII Finance Codes Chapter 700
Legislation: Senate Bill

Whereas, The Florida Agricultural and Mechanical University Student Senate is the Legislative Branch of the Student Government Association and is empowered to pass legislation as it deems necessary to carry out the functions of the Student Government Association, and

Whereas, Florida State Statute 1009.24 subpoint 10(a and b) establishes the Activity and Service Fee (A&S Fee) and its operational procedures. As a part of the State University System, Florida A&M University has an established A&S Fee of \$10.50 per credit hour. Furthermore, Florida State Statute 1004.26 establishes the autonomy of The Student Government Association and its governing procedures. Florida A&M University's Student Senate is the allocating branch of the Student Government Association and provides financial support to the A&S Agencies, university entities, clubs and organizations through both the Special Allocation Process and the A&S Fee Annual Budget, and

Whereas, The Student Senate has experienced inefficiencies within the Special Allocation and the A&S Fee Annual Budget processes within the last three Senate sessions. These issues can be resolved by establishing a funding limit for the Special Allocation requests and changing the timeline of the A&S Fee Annual Budget, and

Whereas, This funding limit for the Special Allocation process will allow the Student Senate to be financially responsible in its expenditures. Additionally, a shorter timeline will allow the Student Senate to approve the A&S Fee Budget earlier in the Spring semester. This will provide time to entertain any potential vetoes from the Student Body President or University President, now

Therefore, **Be it Amended,** the revisions to Title VIII chapter 700.

Proviso Language: *This piece of legislation will take effect upon signage by the Student Body President.*

Chapter 706

Allocation Procedure of A&S Fees

706.1

The SGA Senate has the authority to disburse A&S funds through:

- A. The Annual Budget, which allocates the A&S budget for the subsequent fiscal year from projected A&S budget.
- B. Senate Appropriation Bill for a special allocation request, which allocates monies out of the A&S Unallocated Account throughout the fiscal year for:
 1. Expenses not previously budgeted for by A&S Funded Recipients
 2. Registered and certified student organizations/university departments who may not have submitted a request through the Annual Budget process or who may have been denied A&S funds through the Annual Budget process, as long as funds are available:
 - a. Receiving funds in this matter shall not circumvent the entire Annual Budget process.
 - b. Certified Student Organizations are limited to Special Allocation Requests once per semester. A&S Funded University Departments may submit additional Special Allocation Requests if it affects university operations.
 - c. The Senate Organization and Finance Committee will be responsible for reviewing all Special Allocation Requests before Senate approval.
 - d. The Special Allocation Bills shall not exceed a total of \$10,000. This shall be the established funding limit for the Special Allocation Process. The Senate may bypass the funding limit with a two-thirds vote (2/3) to fund a Special Allocation request exceeding \$10,000.

706.6

Budget Preparation

- A. Completed Annual Budget Applications should represent the organization's budget needs for the next fiscal year as accurately as possible.
- B. Annual Budget Applications will be provided by the A&S Budget Committee (ASBC)
- C. The deadline for submission of the Annual Budget Application is in **second week of January**. This deadline shall be advertised at least 30 days in advance **through different campus-wide publications such as, but not limited to, the FAMUAN and/or FAMU INFO.**
- D. Budget requests submitted after the deadline will not be accepted, under any circumstances.

706.7

Budget Process

C. Budget Hearings

- a. The A&S Annual Budget Committee shall convene on the third week of January for maximum of three-consecutive days for mandatory budget hearings. These hearings shall be advertised during the A&S Fee Budget Application period and the submitting agencies shall have an opportunity to sign-up for a hearing time slot. A sign-up

confirmation will be sent to the President and Advisor of organizations and to the Department Chair and Dean of university departments.

- b. Clubs/Organizations and Departments who miss Budget Hearings on their designated date/time are subject to be denied funding in the Annual A&S Fee Budget for the fiscal year desired, but may come before the Senate for Special Allocations in accordance with Chapter 706.1B.2.

706.8

The SGA Senate has the authority to disburse A&S funds through:

First Week of September to the Fourth Week of September	Advertise Budget Applications and Select ASBC members
First Week of October to the First Week of January	Annual Budget Applications are advertised ASBC three-day interview schedule is released
Second Week of January	Deadline for Annual Budget Applications
Third Week of January	ASBC three-day budget interviews ASBC Deliberations
Fourth Week of January	A&S Fee Annual Budget goes on First Reading
First Week of February	A&S Fee Annual Budget goes on Second Reading

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For: 20 Opposed: 5 Abstain: 1

Pass: X Fail:

Student Senate President *Rocharad Moricette* **Date:** 04/23/2019
Rocharad Moricette (Apr 23, 2019)

Student Body President *David H. Jackson III* **Date:** 4/24/19
David H. Jackson III (Apr 24, 2019)









SB19SP-002 (Revisions to Chapter 700)

Final Audit Report

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